



HILLINGDON
LONDON



Residents' and Environmental Services Policy Overview Committee

Councillors on the Committee

Michael White (Chairman)
Michael Markham (Vice-Chairman)
Jas Dhot (Labour Lead)
Patricia Jackson
Kuldeep Lakhmana
Allan Kauffman
Judy Kelly
Brian Stead
John Morse

Date: WEDNESDAY, 21
SEPTEMBER 2016

Time: 5.30 PM

Venue: COMMITTEE ROOM 5 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

Published: Tuesday, 13 September 2016

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This Agenda is available online at:

<http://modgov.hillingdon.gov.uk/ieListMeetings.aspx?CId=114&Year=0>

Putting our residents first

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www.hillingdon.gov.uk

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Terms of Reference

A central role of a Policy Overview Committees is to undertake in-depth policy reviews on specific issues. Reviews provide the opportunity to hear from members of the public and expert witnesses, including people from a wide range of external organisations. Reviews usually make recommendations to the Cabinet on how the Council could improve its work. They therefore perform an important role in opening up the policy-making process to a wider audience, including people who would not normally have the opportunity to participate.

This Committee undertakes the policy overview role in relation to the following matters:

- Highways, traffic, parking & street environment
- Local transport, including rail, cycling & London Underground
- Footpaths and Bridleways
- Road safety and education
- Planning & Building Control
- Libraries
- The Borough's heritage and history
- Sport & Leisure services
- Waste management & recycling
- Green spaces, allotments, woodlands, conservation and sustainable development
- Consumer Protection, Trading Standards & Licensing
- Registrars & Bereavement Services
- Local watercourses, drainage and flooding
- Environmental Health, Air & Noise Quality
- Local impacts of Heathrow expansion
- Local impacts of High Speed Rail

Agenda

Chairman's Announcements

- 1 Apologies for Absence
- 2 Declaration of Interest in matters coming before this meeting
- 3 To confirm that all items marked Part 1 will be considered in Public and that any items marked Part 2 will be considered in Private
- 4 To agree the Minutes of the previous meeting - 16 June 2016 1 - 4
- 5 Residents' & Environmental Services Policy Overview Committee - Major Review 2016/17 - Disposal of Charity Waste at New Years Green Lane Civic Amenity Site. 5 - 6
- 6 Update on the Local Plan 2
To be provided with an oral update.
- 7 Forward Plan 7 - 10
- 8 Work Programme 11 - 14

Agenda Item 4

Minutes

RESIDENTS' AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE



HILLINGDON
LONDON

Thursday 16 June 2016

Meeting held at Committee Room 3a- Civic
Centre, High Street, Uxbridge UB8 1UW

	<p>Committee Members Present: Councillors Michael White (Chairman), Michael Markham (Vice-Chairman), Jas Dhot, Patricia Jackson, Kuldeep Lakhmana, Allan Kauffman, Judy Kelly and John Morse.</p> <p>Apologies: Councillor Brian Stead.</p> <p>Officers: Nigel Dicker (Deputy Director, Residents Services) and Khalid Ahmed (Democratic Services Manager).</p>
3.	<p>TO CONFIRM THAT ALL ITEMS MARKED PART I WILL BE CONSIDERED IN PUBLIC AND THAT ANY ITEMS MARKED PART II WILL BE CONSIDERED IN PRIVATE</p> <p>It was confirmed that all items on the agenda would be considered in public.</p>
4.	<p>MINUTES OF THE MEETINGS HELD ON 27 APRIL AND 12 MAY 2016</p> <p>Agreed as accurate records, subject to an amendment to the Committee Members present on 12 May, so that it reads Councillor Jas Dhot as Labour Lead.</p>
5.	<p>RESIDENTS' & ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE - REVIEW TOPICS FOR FIRST MAJOR REVIEW OF 2016/17</p> <p>The Committee was provided with details of the background to possible review topics for this Municipal Year.</p> <p>The Deputy Director of Residents Services attended the meeting and provided the Committee with the background to a potential review on the disposal of charity waste at New Years Green Lane Civic Amenity Site.</p> <p>The Committee was informed that there had been increasing occurrences of charities from outside the Borough who brought their waste to New Years Green Lane. Disposal of waste from charity shops within the Borough was currently permitted free of charge.</p> <p>However, large quantities of waste from charities outside of the</p> <p>Action By:</p>

	<p>Borough were being disposed of at New Years Green Lane Civic Amenity Site. This was occurring because some neighbouring authorities were now charging for the disposal of charity waste within their boundaries.</p> <p>Reference was made to charities that provided house clearance services and that unwanted items were disposed of at New Years Green Lane.</p> <p>The Committee was informed that it cost £130 per tonne for classified trade waste and it was estimated that for last year New Years Green lane processed around 262 tonnes of charity waste, which would cost the Council £34,000 to process. If treated as trade waste, this would have brought the Council £42,000 in revenue.</p> <p>The Committee agreed that for the next meeting of the Committee a scoping report be submitted on the topic which would provide further background information, together with possible options which would be available for the Council.</p> <p>A number of possible review topics were discussed which included: Shisha Bars, Litter bins which were being used for household domestic waste, Maintaining Hillingdon's heritage, the use of cycle lanes and the work of Street Champions.</p> <p>Officers would give consideration to the areas suggested.</p> <p>RESOLVED –</p> <p>1. That the information provided be noted and officers be asked to prepare a draft scoping report for the next meeting, together with more background information, on the problem of charity waste at News Year Green Lane Civic Amenity Site.</p>	<p>Nigel Dicker / Khalid Ahmed</p>
<p>6.</p>	<p>UPDATE ON WEED CONTROL</p> <p>The Committee was provided with an update on Weed control as requested at the last meeting.</p> <p>Members were informed that at the Cabinet meeting on 21 January 2016 agreed a new contract for weed control within the Borough.</p> <p>The new contract would provide a high quality weed control programme across the Borough that assisted in the maintenance of the highways and housing estates to be weed free and increase resident satisfaction.</p> <p>Members were informed that weed control was also a key element in achieving the Green Flag Awards and contributed to</p>	<p>Action By:</p>

	<p>the 'In Bloom' campaign.</p> <p>The addition of a vegetable dye in the applications allowed for visual monitoring of the works that also allowed both Members and residents to see when works had been carried out.</p> <p>The new contract was more comprehensive and had been updated to incorporate additional areas of work such as tree boxes and housing garage areas that would provide a more inclusive service across the Borough.</p> <p>Reference was also made to technological advancements with the new supplier, for example GIS mapping and reporting, so officers could report where chemicals had been applied to be able to supply more accurate information to Members and residents. In addition, the vehicles that were used to apply the chemical on the highway, used an electronic eye to only spray the weeds and therefore were more efficient.</p> <p>The Committee was informed that the contract reflected possible changes to the future use/restriction of chemicals and included a trial of a non chemical treatment.</p> <p>The Committee noted that these changes would improve the service to residents.</p> <p>Members asked that an officer be requested to attend a future meeting to provide Members with further information</p> <p>RESOLVED –</p> <p>1. That the information provided be noted.</p>	<p>Paul Richards</p>
<p>7.</p>	<p>FORWARD PLAN</p> <p>Noted.</p>	
<p>8.</p>	<p>WORK PROGRAMME</p> <p>The Committee asked that consideration be given to briefings at future meetings on cemeteries and the size of plots, an update on the use of Khat in the Borough and CCTV within the Borough.</p> <p>Noted.</p>	
	<p>Meeting commenced at 5.30pm and closed at 6.15pm Next meeting: 21 September 2016 at 5.30pm</p>	

These are the minutes of the above meeting. For more information on any of the resolutions please contact Khalid Ahmed on 01895 250833. These minutes are circulated to Councillors, Officers, the Press and Members of the Public.

Agenda Item 5

Residents' & Environmental Services Policy Overview Committee - Major Review 2016/17 - Disposal of Charity Waste at New Years Green Lane Civic Amenity Site.

Contact Officers: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

The Committee will begin their first major review of this Municipal Year on the Disposal of Charity Waste at New Years Green Lane Civic Amenity Site.

OPTIONS OPEN TO THE COMMITTEE

The Committee is asked to discuss the draft scoping report for the review, and make suggestions and amendments where necessary. (The draft scoping report will be circulated before the meeting).

INFORMATION

1. At the last meeting of the Committee it was agreed that the first major review of the Municipal Year be on the Disposal of Charity Waste at New Years Green Lane Civic Amenity Site. Nigel Dicker, the Deputy Director of Residents Services provided Members with the background to the review topic.
2. For this meeting, Colin Russell, from the Waste Management service will attend the meeting to provide Members with further background to the problem caused by charity waste at New Years Green Lane Civic Amenity Site.
3. Officers, prior to the meeting will present a draft scoping report which will provide Members with statistical information, together with additional background information to help Members with their review.

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Forward Plan

Contact officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

The Committee is required by its terms of reference to consider the Forward Plan and comment as appropriate to the decision maker on key decisions that relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

OPTIONS OPEN TO THE COMMITTEE

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

INFORMATION

1. The Forward Plan for the following months has been published. Those items that are within this Committee's remit are shown on the attached version of the Forward Plan. The Committee may wish to consider and comment on these items.
2. Committee Members are requested to send in any questions they have regarding the attached Forward Plan or on any reports going to the next meeting of Cabinet, and to notify any officers that they would like to attend to give advice.

SUGGESTED COMMITTEE ACTIVITY

- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision making.

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Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Public / Private Decision & reasons
Council Departments: RS = Residents Services SC = Social Care AD = Administration FD= Finance Cabinet – 22 September 2016									
141	Transport for London Interim Local Implementation Plan - Annual Spending Submission 2017/18	Cabinet approval is sought for the preparation and submission of the Interim Local Implementation Plan (LIP) Annual Spending Submission (ASS) 2017/18 to Transport for London (TfL). This plan sets out the priority transportation projects in the Borough to be undertaken.	All		Clr Ray Puddifoot MBE / Clr Keith Burrows	RS - Alan Tilly		NEW	
Cabinet – 20 October 2016									
139	The Provision of Laboratory Analysis for the London Borough of Hillingdon Imported Food Office	The London Borough of Hillingdon is responsible for overseeing imported food and feed controls at its Imported Food Office located at London Heathrow Airport on behalf of the UK Government and Cabinet will be requested to appoint a laboratory (or number of laboratories) to conduct this work following a procurement exercise.	Heathrow Villages		Clr Douglas Mills	RS - Nicholas Green		NEW	Private (3)
140	Kitchen and Bathroom replacement programme of works	Cabinet will be asked to consider tenders for the renewal of kitchen and bathrooms to Council owned properties as part of the HRA Works to Stock programme.	Various		Clr Jonathan Bianco	RS - Perry Scott / Gary Thurston		NEW	Private (3)
144	Supply and Fitting Services of Vehicle Tyres	Cabinet approval will be sought to award of a tender for supplying tyres, fitting and providing associated services for the Council's Fleet.	N/A		Clr Jonathan Bianco	RS - Richard Burnham		NEW	Private (3)
133	Tender for the removal of graffiti and fly postings	Cabinet will consider the appointment of a contractor to undertake the removal of graffiti/fly postings throughout the Borough.	All		Clr Jonathan Bianco & Councillor Douglas Mills	RS - Colin Russell	Corporate consultations		Private (3)

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Agenda Item 8

WORK PROGRAMME 2016/17

Contact Officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

INFORMATION

All meetings to start at 5.30pm

Meetings	Room
16 June 2016	CR3A
27 July 2016	CR3A
21 September 2016	CR5
18 October 2016 (To be re-arranged)	CR4
22 November 2016	CR6
10 January 2017	CR4
22 February 2017	CR4
22 March 2017	CR4
26 April 2017	CR4

Residents' & Environmental Services POC

21 September 2016

PART I – MEMBERS, PUBLIC & PRESS

Residents & Environmental Services Policy Overview Committee

2016/17 DRAFT Work Programme

Meeting Date	Item
16 June 2016	Residents & Environmental Services Policy Overview Committee Possible Review Topics 2016/17
	Weed Control - Information report
	Work programme for 2016/17
	Cabinet Forward Plan
27 July 2016 - CANCELLED	Budget Planning Report for Residents Services
	Scoping Report and witness session for First Major Review
	Safety at Sports Grounds Report
	Work Programme
	Cabinet Forward Plan
21 September 2016	
	Scoping Report and witness session for First Major Review
	Update on the Local Plan 2
	Cabinet Forward Plan
	Work Programme
18 October 2016	Major Review - Second Witness session
	Safety at Sports Grounds
	Weed Control - Update
	Cabinet Forward Plan
	Work Programme
22 November 2016	Second Major Review - Witness Session
	Possible Update on Street Champions

Residents' & Environmental Services POC 21 September 2016

PART I – MEMBERS, PUBLIC & PRESS

	Cabinet Forward Plan
	Work Programme

10 January 2017	Draft Budget Proposals Report for Residents Services 2017/18
	Second Major Review - Witness Session
	Cabinet Forward Plan
	Work Programme

22 February 2017	Major Review - Consideration of draft recommendations of the Second Major Review
	Single meeting review
	Cabinet Forward Plan
	Work Programme

22 March 2017	Consideration of draft final report
	Single meeting review
	Cabinet Forward Plan
	Work Programme

26 April 2017	Consideration of future review topics
	Cabinet Forward Plan
	Work Programme

Residents' & Environmental Services POC 21 September 2016

PART I – MEMBERS, PUBLIC & PRESS

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